

## Producer Job Description – Imam Hussein Media Group

**Salary:** Dependent upon experience

**Location:** North West London (Colindale)

**Job Role:** Producers brain storm ideas and propose new projects and programs to be filmed. The role consists of research, planning and preparing material, interviewing guests as well as set designing and choosing a location to shoot in. Majority of our own producers direct their own productions.

### Key responsibilities

- . Preparing proposals and ideas for new productions
- . Assisting other producers with their productions
- . Researching into new material and topics for filming
- . Organising guests to appear on shows
- . Designing sets and locations for filming
- . Be prepared to create new projects correlating to seasons (Ramadhan, Muharram, Saffar)

### Personal Specification

- . Must have a good level of English (Listening, reading speaking)
- . Must be able to work as part of a team
- . Must have good understanding of the Islamic Shia faith
- . Experience in a similar role
- . Familiar with desktop software such as Microsoft word and excel
- . Be able to meet deadlines
- . Expected to work longer hours during peak seasons
- . Creative input into projects

### How to apply

To apply please send your CV with a covering letter to [work@imamhussein.tv](mailto:work@imamhussein.tv)  
Successful applicants will be invited to attend an interview